

Mastering Our Future



Association of
Career **Professionals**
INTERNATIONAL

The World's Voice on Career Issues

working with you

for global recognition

of all career professionals

Membership Investment 2006

Why Membership Matters

www.acpinternational.org



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**Celebrating
17 years in 2006**

A diversity of talent

**in Professional Interest
Communities...**

**Why
Membership
Matters**

- **ACP International** is a global organization with members in over 30 countries who provide life-long career-related services.
- Career **Professionals** help individuals and organizations assess and leverage skills and talents to achieve success.
- **ACP International** offers training and access to professional certification. Our members are bound by a defined set of ethical standards.

**Counsellors • Consultants • Coaches • Psychologists
Owners & Managers • Trainers & Writers ...**

working in;

**Career Firms • Independent Practices
Business • Educational & Public Organizations**

**Assessments • Career Management • Entrepreneurship
Executive / Leadership Development
Organizational Strategies • Research / Program Development
Retirement/Later Life • Technology Applications
Career Transition / Outplacement**

**Join or renew in person or on the web & you connect on a local,
national & global level...**

Network. Market. Make referrals.

Connect with a diversity of talent in our association -grow your business and improve opportunities in a progressively more global market.

Educate. Advocate. Reach clients.

Raise your profile through our web site, events and media communications - as we increase our outreach and affiliation with business, community and profession based groups.

Learn. Publish. Share ideas.

Develop your expertise - contribute and gather your knowledge through our programs, web site and newsletter for international content.

www.acpinternational.org

Association of Career **Professionals** International - World Office

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Raise your Profile

Individual Membership

“ I value the genuine spirit of openness within ACP International membership career professionals from different countries. Some independents, some not, some very experienced and respected people. Some new to the profession. All are willing to support, share and learn from each other. Such an environment truly nurtures professional development, and, as a bonus, builds friendships! ”

Claire Coldwell,
Ad Astra Career Management
Consultancy,
United Kingdom

Come

brand

with us

Value & Investment Benefits

- ✓ Listed in the “**Find an Expert**” Section on **International website** which includes a link to your website, email and posts your 150 word biography.
- ✓ Access to local and **international learning programs**.
- ✓ Access to International Independent's **tele-forum**.
- ✓ Receive E-Newsletter “**Career Voice International**” e-mailed directly to your email address, 7 times a year.
- ✓ List and **sell your book** in our **online book store** and have your book reviewed and/or promoted on the website.
- ✓ Opportunity to be a **guest presenter** on one of our **Forums** or **Learning Programs**.
- ✓ Use **ACP International logo** on your website, letterhead and business cards.
- ✓ Receive a **membership certificate**; promoting your membership within **ACP International**.
- ✓ Access to **Professional Interest Communities (PIC)** that provides alignment to customized international tele-forums, learning programs, newsletter features and conference programs for the career services area you work in and the areas of expertise in which you specialize.
- ✓ **Local chapter or regional meetings and events**, which facilitate local networking in addition to providing local trends, issues and industry information.
- ✓ Access to the “Global community”, allowing you to align yourself with regionally located peers for **tele-forums**, **webinars** and **specialized networking events**.

Visit the **ACP International** website for information about our **new Organizational Membership**

www.acpinternational.org



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Standards of Ethical Practice

These Standards apply to all Members of **ACP International**, and are intended to safeguard the public interest, the integrity and excellence of the career profession. Adherence to the Standards is a condition of Membership.

Privilege of Membership

Standards Non-Compliance Complaint Process

All Members of the Association of Career Professionals International shall:

- Continuously improve their professional skills, competency and knowledge to provide the highest quality of service to organizations and individual clients.
- Comply with all laws, statutes and regulations affecting business practices and service relationships.
- Fully disclose any potential conflict of interest that may arise in the course of their professional practice.
- Report any illegal acts by their employers, peers or business partners to appropriate authorities.
- Clearly define the services which they offer, and ensure these services are within their knowledge and abilities. Members must recognize their boundaries of competence and provide only those services and use only those tools, techniques and materials for which they are qualified by education, training or experience.
- In marketing services, describe factually and neither claim, misrepresent nor imply professional qualifications exceeding those possessed, nor knowingly cannot be delivered.
- Administer and/or interpret only those assessment instruments for which they have appropriate qualifications.
- Release assessment results to third parties, where applicable, only after obtaining written permission from the individual client.
- Maintain confidentiality by disclosing to each individual client that general progress updates may be provided to a sponsoring organization (at their request); however, such reports would be generic in nature, and no personal or confidential information will be provided.
- Take reasonable action to inform potentially vulnerable third parties and/or responsible authorities when conditions indicate that there is a clear and imminent danger to the client, sponsor or others. Ideally, this will be done with the individual client's knowledge or permission, but if necessary, without.
- Offer no payment to employees of sponsoring organizations for referrals, nor accept inappropriate gifts.
- Refrain from supporting, assisting, participating in, and/or benefiting from the violation of these Standards.

To safeguard the reputation of the Association and its Members, **ACP International** reserves the right to deny membership privileges to any person associated with any organization displaying a pattern of consistent violation of these Standards.

Complaints can be filed with the Chair or any member of the International Ethics Council, or with the Executive Director of **ACP International**. Complaints will be processed according to the Policies and Procedures of the **ACP International** Ethics Council which can be found on the **ACP International** website at www.acpinternational.org. The International Ethics Council has sole responsibility for enforcing these Standards. Accordingly, no other entity within the Association is empowered to receive complaints, process them and/or impose penalties/sanctions on behalf of the Association.

